

**He Poutama Rangatahi –**

**Capability and/or Capacity Support application**

This application from should be used by people who would like to apply for capability and/or capacity support in their region.

Please answer the key questions below and we will contact you about the potential alignment with HPR and how your capability and/or capacity support application can be moved forward.

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| Provide a brief outline of your proposal and how it aligns with HPR |
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| What are the long terms goals of your programme? – How does this align with HPR’s long term goal of sustained employment or with specific steps long the pathway to the long term goal? |
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| What groups are you looking to target in your proposal, and why? |
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| Why do you think there is a need in the community for this service and why/how do you think you can address the gaps? |
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| What help do you need next? |
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| Outline your key milestones – what achievements you are going to achieve over the term of this application? |
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| Total cost of your support for the term of the contract |
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Declaration by lead applicant

By submitting this application, the applicant(s) makes the following declaration:

1. I have read, understand and agree to the Terms and Conditions of applying for HPR funding which are in the Guidelines for a HPR Applications, Capacity and Capability Support application document;
2. The statements in this application are true and the information provided is complete and correct and there have been no misleading statements or omissions of any relevant facts nor any misrepresentations made;
3. I have secured all appropriate authorisations to submit this application, to make the statements and to provide the information in the application;
4. The applicant warrants that it has no actual, potential or perceived conflict of interest in submitting this application, or entering into a contract to carry out the project. Where a conflict of interest arises during the application or assessment process, the applicant will report it immediately to MBIE by emailing HPR@mbie.govt.nz; and
5. I understand that the falsification of information, supplying misleading information or the suppression of material information in this application may result in the application being eliminated from the assessment process and may be grounds for termination of any contract awarded as a result of this application process.

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| **Full name:** |  |
| **Title / position:** |  |
| **Name of applicant organisation:** |  |